

Manage Legal Documents

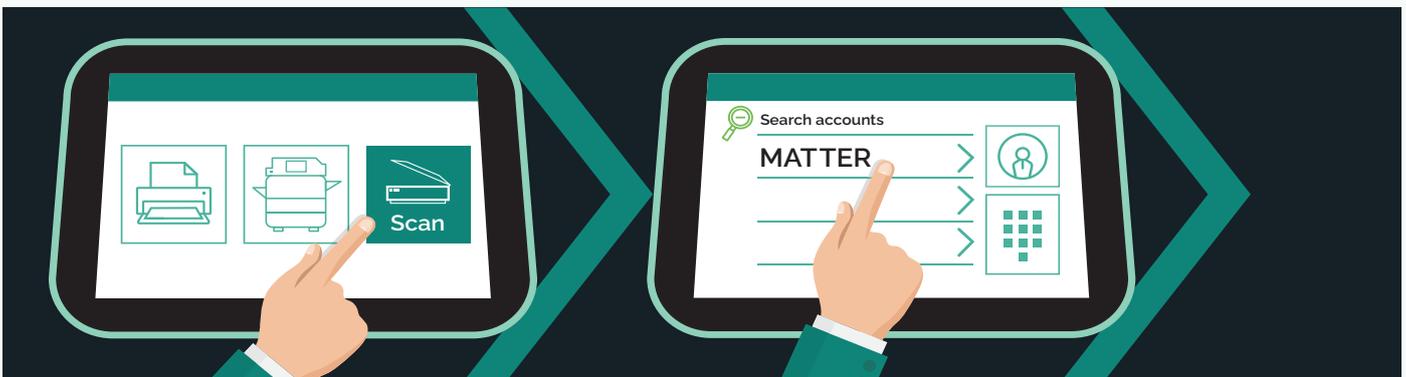
Scan a documents from PaperCut MF to a folder within a workspace and view it from within iManage.



- Automate workflows
- Reduce errors
- Drive efficiency

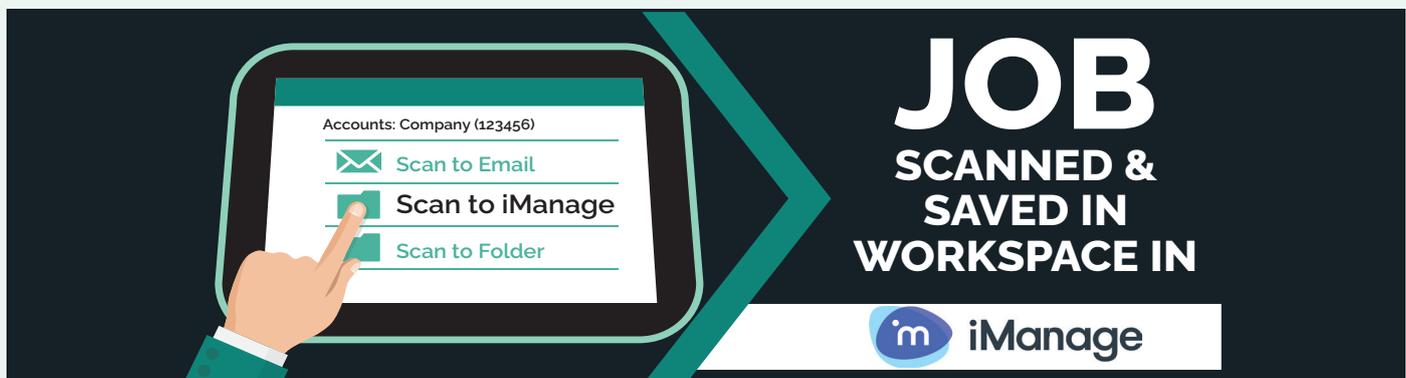
1. Scan a document to workspace in iManage

User scans a document at the MFD directly into the a workspace in iManage



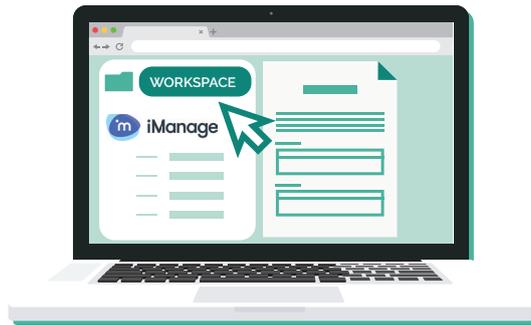
AT MFD
SELECT SCAN

CHOOSE THE WORKSPACE
IN THE MENU



SELECT 'SCAN
TO IMANAGE

DOCUMENT SCANNED AND
SAVED TO WORKSPACE IN
IMANAGE!



View scans!

Visit a workspace in iManage to view scanned documents



Secure & Compliant

Increase security with authentication at the MFD and securely send documents to iManage



Increase Efficiency

Seamlessly scan documents to a workspace from the MFD with easy to follow prompts



Automatic Sync

Scanned documents are automatically available in the iManage workspace

QRDOC.IO



V1.0