

Manage Legal Documents

Share scan, print and copy documentation and user account activity between PaperCut MF and Actionstep.



- Automate workflows
- Reduce errors
- Recover costs

1. Scan a document to matter in Actionstep

User scans a document at the MFD directly into the matter in Actionstep

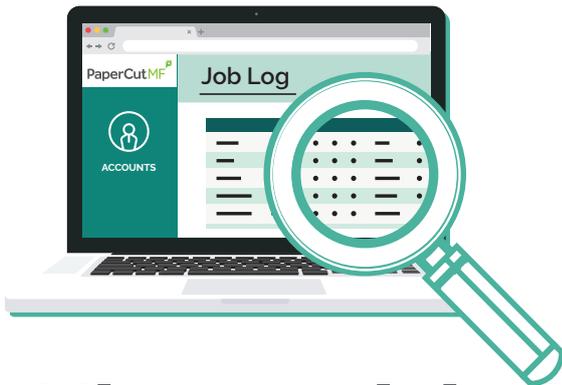


2. Release and print a document against a matter code*

User prints a document using PaperCut MF mobility print to a virtual queue and allocates the job to a matter in Actionstep



* If secure print release is not installed on the MDF the job will be available without further steps at the MDF



View activity!

Visit the PaperCut MF admin web interface to view activity against a matter



View scans!

Visit a matter in Actionstep to view scanned documents



Secure & Compliant

Increase security with secure print release at the MFD and immediate allocation of scanned documents into the matter in Actionstep



Recover Costs

Synced transactions are detailed with costs in Actionstep



Automatic Sync

In Actionstep transactions are programmed to synced daily from PaperCut MF

QRDOC.IO



v1.0